



TAPAUS

Tips for a low-germ event

We want to help our customers organize unforgettable encounters, but in a way that minimizes the risk of cold and flu transmission. This guide provides some simple steps for organizing low-germ events. These are steps that can and should be taken during any normal flu season – both this spring and in the future.

1. When you feel the need to cough or sneeze, do it straight into your sleeve (not your hand)!
2. We'll have signs in bathrooms showing the correct hand-washing technique.
3. All surfaces will be wiped down and kept clean before, during and after an event.

We've also put together some more stringent steps below to help prevent germs from spreading during flu epidemics. Your TAPAUS contact person will be happy to walk you through them or answer any questions you may have.

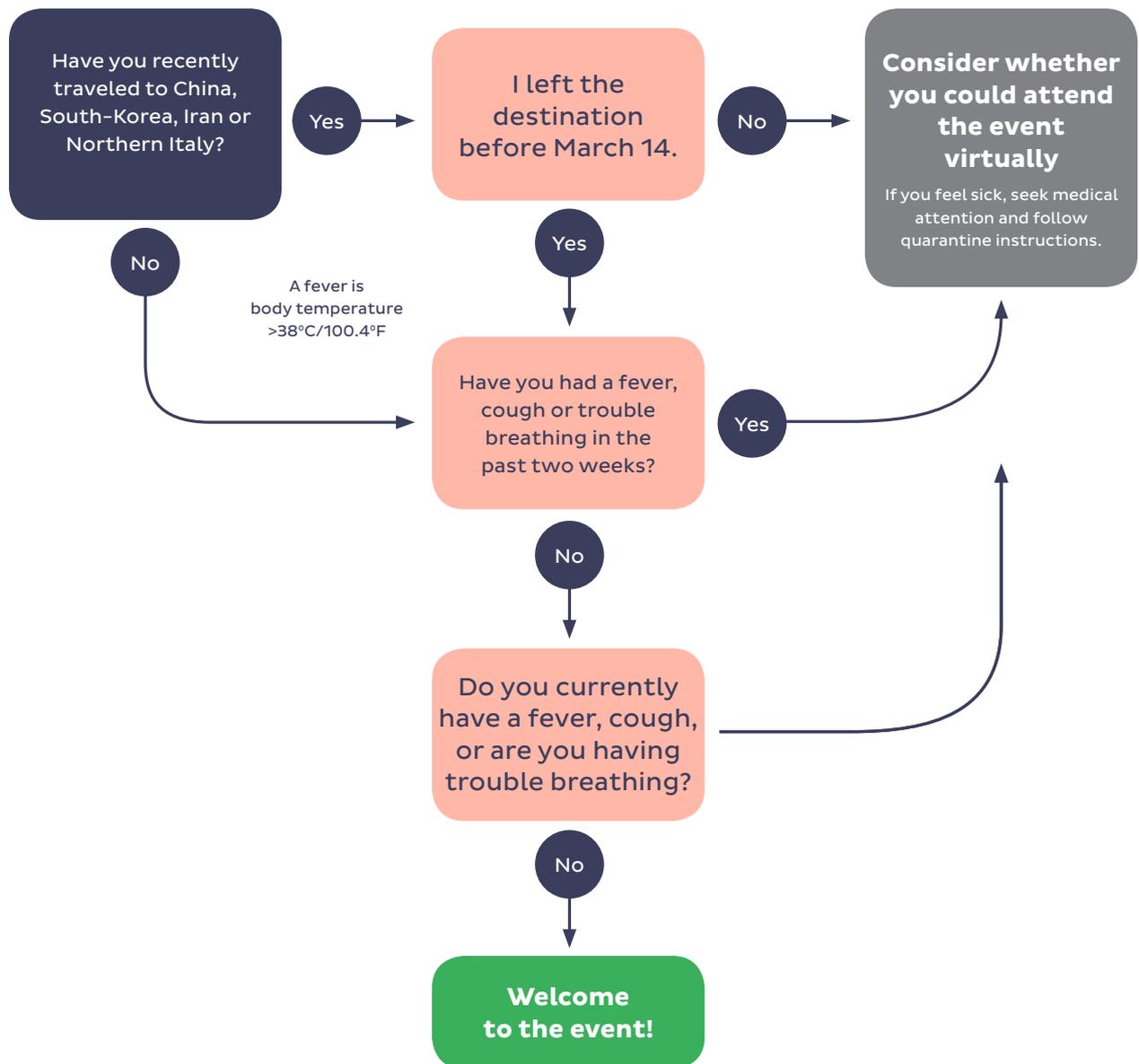
Before an event:

We'll make a plan with each client about guidelines and instructions to be sent to guests before an event and steps to be taken at the event venue.

We've instructed our entire staff as well as our suppliers and partners to follow the same guidelines and ensure that only people who have passed the "self test" (see the next page) are allowed to enter event venues.

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The self test





At the venue:

We've implemented a "zero touch" model that's designed to prevent people from having to touch surfaces on which viruses can be spread.

The "zero touch" model includes:

- 1.** TAPAUS staff will be stationed at all event entrances to open doors and dispense hand sanitizer.
- 2.** We'll disinfect the Q&A microphones used by speakers between each use.
- 3.** Staff will be on hand to serve food at the buffet tables so that guests don't have to handle serving utensils.
- 4.** We'll clean all railings, door handles and other surfaces before and during events.
- 5.** Signs will be placed in bathrooms reminding guests of the importance of hand-washing and giving instructions on the proper technique.

A few words about one of the most talked-about topics in 2020:

What is coronavirus?

Early in the year, a new coronavirus (COVID-19) began spreading first in mainland China and later to other parts of the world. The virus spreads mainly from person to person through respiratory droplets and infected surfaces.

The World Health Organization (WHO) hasn't given any specific instructions for travelers and hasn't set any restrictions related to travel or international trade. And the risk of infection outside areas experiencing epidemics.

We're continuously monitoring the recommendations provided by the World Health Organization (WHO) and the Finnish Institute for Health and Welfare. We're also taking the steps listed above to ensure that each and every guest and employee understands that their health and wellbeing is the highest priority at all TAPAUS events.